

**DOWNTOWN INDUSTRIAL DISTRICT  
BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS MEETING  
MAY 25, 2010  
MINUTES**

**BOARD MEMBERS**

**Present:** Don Kanner, Howard Klein, Matt Klein, Larry Rauch and Paul Vert.

**Absent:** Ernie Doizaki, Richard Gardner, Richard Meruelo, Alex Palermo, Bill Shinbane, Mark Shinbane and Michael Tansey.

**STAFF:** Herlinda Chico, Raquel King, Estela Lopez, Celina Mancia and Vicky McCormick.

**CONSULTANTS:** Ken Coelho and Don Steier.

**GUESTS:** Roger Cowan

**I. CALL TO ORDER**

Vert called the meeting to order with a quorum at 11:40am.

**II. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

None.

**III. APPROVAL OF MINUTES**

Rauch made a motion to approve the April 27, 2010 minutes, and H. Klein seconded. The Board unanimously approved.

**IV. OPERATIONS**

Mancia and McCormick reported that in the month April operations handled 707 cases compared to 816 in March. Y-T-D there are 2,853 calls for services and responses. Mancia informed the Board that blocking the doorway and the sidewalk continues to be a big issue.

**Rauch thanked operations for helping with an RV that had people living in front of his building.**

**Mancia and McCormick reported that in April there were 3,331 bags of trash collected; 15 instances of graffiti removed; 93 bulky items collected; 15 locations weeded; and 92 shopping carts collected.**

**Lopez informed the Board that there have been very violent incidents that have taken place on Main Street, and the residents are angry and threatening to cancel their leases. The Historic Downtown BID has called a meeting with LAPD, the Mayor's office, and the Council Offices to discuss. Some residents are blaming the injunction and enforcement in Skid Row for the spike in crime in the Historic BID.**

## **V. FINANCE**

**Coelho reported that in April the BID collected just under \$109,000 in assessment revenue. Expenses are in line with the budget, and there is \$443,000 in the bank at the end of April. Coelho informed the Board that the year end projected negative \$20,000 cash is due to a balance owed by the Arts District BID for shared expenses.**

**Projecting forward, Coelho stated that the BID will end the year with \$1,876 plus the \$50,000 cash reserve.**

**Coelho reported that in 2010 \$996,344 in assessment revenue has been collected through April. In 2009 through April \$748,120 was collected. In 2010 54% of the assessments were collected by April, and in 2009 50% was collected. A \$517,000 invoice was just sent to the City Clerk for disbursement of BID funds. The City owes the BID just under \$650,000.**

### **Annual Assessment Increase:**

**Lopez reported that the BID is doing well. Lopez stated that good news was received from the maintenance RFP that was**

**sent out. There are some issues with the current vendor as it relates to accounting procedures, therefore, an RFP was sent to five vendors, and responses were received by all. The choice in vendors has been narrowed down to two companies. The current vendor reduced the contract by 7,000 due to savings in workers compensation costs. The second company, Universal Maintenance has offered even larger savings at \$23,000. Lopez stated that she asked the current vendor if he could match Universal's proposal or go lower.**

**Lopez then informed the Board that there had been discussions at the Arts District BID Board meetings regarding filling the legislative affairs vacancy, which the Arts District included in its renewal budget and would be a shared cost with DID.**

**Coelho reported that the BID budget is in good shape, and there is a \$50,000 reserve fund.**

**H. Klein motioned for a 2% increase in the 2011 assessment rate and Rauch seconded. The Board unanimously approved.**

#### **VIII. EXECUTIVE DIRECTOR REPORT**

**Lopez reported that the CCEA reception for the Urban Land Institute's National Advisory Panel on the Clean Tech Corridor event was an unqualified success. She stated that CCEA succeeded on a great level, and in the panel recommendations, the Arts District was the focus.**

**H. Klein added that the event brought the focus on the area.**

**IX. NEW BUSINESS- none.**

**X. ADJOURNMENT- The meeting of the Board was adjourned at 12:43pm.**